



## **Overview and Scrutiny Committee Agenda**

**Wyre Borough Council**  
**Date of Publication: 29 September 2017**  
**Please ask for : Peter Foulsham**  
**Scrutiny Officer**  
**Tel: 01253 887606**

**Overview and Scrutiny Committee meeting on Monday, 9 October 2017  
at 6.00 pm in the Council Chamber, Civic Centre, Poulton-le-Fylde**

**1. Apologies for absence**

**2. Declarations of interest**

Members will disclose any pecuniary and any other significant interests they may have in relation to the matters to be considered at this meeting.

**3. Confirmation of minutes**

(Pages 1 - 4)

To confirm as a correct record the minutes of the meeting of the Overview and Scrutiny Committee held on 11 September 2017.

**4. Dementia in Wyre**

(Pages 5 - 8)

Michele Scott (Care and Repair Manager and Lead Officer for Dementia) has submitted a report.

Whilst Wyre Council does not have the duty to deliver social care services for residents, the council does take a proactive role in supporting residents to remain living independently in their homes, including people who are living with dementia and their carers. Ms Scott will advise the committee about the council's role in working with people with dementia and will invite members to comment and make suggestions about other possible future initiatives.

**5. Overview and Scrutiny Work Programme 2017/18**

(Pages 9 - 12)

The Service Director Performance and Innovation has submitted a report to update the committee about the delivery of the Overview and Scrutiny Work Programme

**6. Date and time of next meeting**

Monday 6 November 2017 at 6pm





## Overview and Scrutiny Committee Minutes

The minutes of the Overview and Scrutiny Committee meeting of Wyre Borough Council held on Monday, 11 September 2017 at the Council Chamber, Civic Centre, Poulton-le-Fylde.

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### **Overview and Scrutiny Committee members present:**

Councillors Ian Amos, Rita Amos, Emma Anderton, Colette Birch, Emma Ellison, Rob Fail, John Hodgkinson, John Ibison, Kerry Jones, Patsy Ormrod, Julie Robinson and Michael Vincent

### **Officers present:**

Mark Broadhurst, Service Director Health and Wellbeing  
Peter Foulsham, Scrutiny Officer

### **Others present:**

Councillor B Birch  
Councillor Moon (for agenda item 6, Waste and Recycling Collection Services task group – draft report)  
Councillor Taylor, Health and Community Engagement Portfolio Holder  
Mark Britton, Communications Manager, Fylde and Wyre Clinical Commissioning Group  
Dr Tony Naughton, Clinical Chief Officer, Fylde and Wyre Clinical Commissioning Group

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### **OS.18 Apologies for absence**

Apologies for absence were received from Councillor Matthew Vincent.

### **OS.19 Declarations of interest**

None.

### **OS.20 Confirmation of minutes**

**RESOLVED** that the minutes of the meeting of the committee held on 31 July 2017 be confirmed as a correct record.

**OS.21 Waste and Recycling Collection Services task group - draft report**

Councillor Paul Moon presented the draft report of the Waste and Recycling Collection Services task group and explained the group's conclusions and draft recommendations.

**RESOLVED** that

- (i) The task group's draft report be endorsed, and
- (ii) The report be submitted to the Cabinet for their consideration.

**OS.22 Performance - the Council's Business Plan 2015-19 (2017 update)**

Marianne Hesketh, Service Director Performance and Innovation, submitted a report.

Concern was expressed that the number of affordable homes built was lower than the comparable period last year. It was noted, however, that more affordable homes were to be built in the near future, a site exclusively for affordable housing being under construction in School Lane, Forton.

**RESOLVED** that the report be noted.

**OS.23 Fylde and Wyre Clinical Commissioning Group**

Dr Tony Naughton (Clinical Chief Officer) and Mark Britton (Communications Manager) gave a presentation updating the committee about the Fylde and Wyre Clinical Commissioning Group (CCG).

Dr Naughton reminded councillors that the CCG was trying to set up a system that met the needs of the population, a system that was responsive and provided appropriate services closer to home.

The CCG's 2030 Vision document detailed the new models of care, which reflected the facts that 70% of the budget was spent on 30% of the population, and 50% of the budget on 3% of the population, resulting in a significant skewing of the budget.

The 3% were people with multiple complex conditions, a very poorly group that were catered for by the Extensive Care model. In these cases the GP practice "lent" patients to the Extensive Care Service for approximately five months on average, in order that people's complexity of needs might be addressed. This had resulted in a reduction in the need for accident and emergency services of 20%.

Dr Naughton described the way in which a group of practices would come together in geographically naturally areas to improve the health and wellbeing of their neighbourhood population. There were four such 'neighbourhoods' in the CCG's area.

There were likely to be some changes to the boundary of the CCG's area as the Garstang and Great Eccleston practices had expressed an interest in moving into the Fylde and Wyre CCG from other adjacent CCGs.

Several different footprints existed across Lancashire and Cumbria, reflecting the way in which services were being designed; some were localised while others such as the Healthier Lancashire and South Cumbria Sustainability and Transformation Partnership (STP) were more appropriately set up on a wider basis.

In response to questions and comments from councillors, Dr Naughton made the following points:

- The proposed inclusion of the Garstang and Great Eccleston GP practices in the Fylde and Wyre CCG, would allow practices to consider appointing staff to specialist roles across the whole area, when that might not otherwise have been affordable or justifiable for a smaller area.
- The Cleveleys GP practices had Blackpool post codes and would remain part of the Blackpool CCG for the foreseeable future.
- Delayed discharges from hospital remained an area for improvement.
- Increased streaming of A&E patients would be desirable.
- The CCG had done a lot of work with relatively inexperienced care staff, including on end of life care.
- The CCG was meeting its targets for mental health. The CCG was involving practitioners at the earliest possible opportunity and had been very creative and innovative in doing so.

The Chairman thanked Dr Naughton and Mark Britton for their presentation and contribution to the committee's work.

#### **OS.24 Clinical Commissioning Groups task group - implementation of recommendations**

The committee noted that issues relating to the implementation of the task group's recommendations had been covered by Dr Naughton's presentation and the subsequent discussion. In addition, Councillor Robinson met with the CCG's Head of Communications, Engagement and Development on a regular basis and had agreed to keep councillors informed about current and projected developments.

**RESOLVED** that the implementation of the task group's recommendations be noted.

#### **OS.25 Overview and Scrutiny Work Programme 2017/18**

The Chairman, Councillor Michael Vincent, updated members about the progress of the current task groups. The Life in Wyre task group would hold their next meeting on Thursday 21 September. The task group reviewing Digital Transformation would hold their first meeting on Wednesday 20 September, with eight councillors having expressed an interest in taking part.

A revised scoping document for a task group to look at how the council engaged with children and young people was considered and approved by the committee.

**RESOLVED** that steps be taken by the Scrutiny Officer to invite expressions of interest from non-Executive councillors and to make arrangements for a first meeting of the task group on Engaging with Children and Young People

**OS.26      Date and time of next meeting**

**RESOLVED** that the next meeting of the committee be held at 6pm on Monday 9 October 2017 at the Civic Centre, Poulton-le-Fylde.

The meeting started at 6.00 pm and finished at 6.58 pm.

Wyre Borough Council

ITEM 4

Overview and Scrutiny Committee

Monday 9 October 2017

## Dementia in Wyre

Whilst Wyre Council does not have the duty to deliver social care services for residents, we do take a proactive role in supporting residents to remain living independently in their homes. This includes people who are living with dementia and their carers

### **Home Environment**

#### **Private Sector Housing**

The Council delivers Disabled Facilities Grants, which provide adaptations in the home to create the facilities which are needed to meet the needs of residents who have a disability. The Council works with Occupational Therapists to ensure that adaptations are designed to meet the specific needs of the resident. Where appropriate, this will include the specific needs for people who are living with dementia.

### **Care & Repair**

Wyre Council delivers the Care & Repair Home Improvement Agency service for Wyre and Fylde. This service provides help, advice and support with repairs, maintenance, improvements and adaptations to the home for householders who are aged 65 and over, or who have a disability.

Care & Repair provides a wide range of services, many of which are supporting people who are living with dementia.

These include:

A comprehensive service to identify maintenance issues with the property, provide advice on adaptations to assist with independent living and prevent admission to hospital or residential care, obtaining quotations from reputable contractors, making the necessary arrangements for work to be done, checking that works have been completed to a satisfactory standard and facilitating the payment for works when completed.

A handyperson service which carries out small jobs in the home to prevent the risk of trips and falls and to keep people safe and secure in their homes.

Care & Repair can advise on measures which may be of help to people who are living with dementia and who may be having problems with their mobility, perception or their safety, providing peace of mind not only for themselves, but also for their carers.

Care & Repair works closely with other organisations such as the Alzheimer's Society, Age UK and the Carers service, to make sure that people are aware of the services which exist to support them and their particular needs. Caseworkers provide an information pack when

they visit residents to carry out an assessment of their needs and this pack includes information to support people who are living with dementia and their carers.

Care & Repair Caseworkers are experienced in assisting residents to claim Attendance Allowance, which provides additional weekly income to help meet the additional expense which can arise due to their having dementia.

### **Other Council services**

The Housing Benefit team provides a visiting service for the elderly and vulnerable and whilst they don't specifically target people with dementia, they all will be eligible for this support

The Community Safety Partnership has supported a Dementia Buddy initiative. These are small devices which are worn by the person with dementia and, should that person become lost or disorientated when out in the community, a friend or family contact can be located from information held electronically in the device which can be accessed by the emergency services

The community safety team was involved in setting up and running the community garden at Cottam Hall, where residents from a local nursing home were taken to visit the gardens one day each week. This was volunteer led.

The Marine Hall holds a tea dance each week, which people with dementia are welcome to attend and they have also run an afternoon tea event

I am a Dementia Friends Champion, which equips me to deliver Dementia Friends Awareness sessions to groups and organisations and to create Dementia Friends. Sessions have been delivered in the Council to staff and elected members and I have also delivered sessions to community groups, GP practices and PPG groups, to raise awareness of what we can do to support people in our communities to live well with dementia

The Council has a page on 'Dementia Friendly Wyre' on its website

[http://www.wyre.gov.uk/info/200463/health\\_and\\_wellbeing/1106/dementia\\_friendly\\_wyre](http://www.wyre.gov.uk/info/200463/health_and_wellbeing/1106/dementia_friendly_wyre)

### **Community Activities**

There are a number of events held across the Borough which are not run or organised by the Council, but which are often supported with attendance by Officers, in particular the Care & Repair service. These include Singing for the Brain, which is held in Thornton and a Fylde Coast Dementia Hub, providing information relating to dementia and the services which support people who are living with dementia, which takes place every month at either Clifton Hospital or Trinity Hospice. I am working to try to get this delivered in Fleetwood Memorial Park every third month, although the dates and venues have been published to the end of this year so if this were possible, it is likely to start next year,



although I have been advised by the organisers that public interest has been waning, so maybe we need to find a different method to provide information. All of these things are organised on a voluntary basis, in addition to people's own 'day jobs.'

At least two Care Home providers run social and reminiscence events on a not for profit basis in the community in Blackpool, Wyre and Fylde, on a regular basis and I have found that people from Wyre are willing to travel to attend these events when they are not taking place in Wyre. I am sure that there will be other events taking place, of which I am not currently aware.

Just Good Friends, which is a friendship and social group which started in St Annes, has recently started a group in Fleetwood and whilst this is not specifically for people with dementia, anyone is welcome to attend

Blackpool Council has facilitated two very successful 'Dancing with Dementia' events at Blackpool Tower and at the Winter Gardens over the past 3 years. I know that residents from Wyre have attended those events and I am working with Janet Heald from the Marine Hall to see if we can arrange a similar event in Wyre.

Wyre Council is a member of The Fylde and Wyre Dementia Action Alliance (DAA), which is a virtual group where organisations register to indicate their commitment to raising awareness of dementia and improving the lives of people with dementia.

As the lead for the Fylde and Wyre DAA, I am working with Blackpool DAA to develop a strategic group across the Fylde Coast to provide a mechanism for proactive engagement with the NHS, CCGs and Social Care. This is still in its early stages, but the two DAAs (as a Fylde Coast DAA) were fortunate, jointly, to have been selected as an 'Accelerator Site' by the Alzheimer's Society, one of 10 across the Country, which means that we are receiving support from the Alzheimer's Society for a year's duration, to progress the work to increase awareness of the Dementia Friends initiative working towards creating Dementia Friendly Communities, focussing on businesses, supermarkets in particular, and other, including hard to reach, groups (LGBT groups, youth groups, schools, faith and community groups) and increasing the network of Dementia Friends Champions.

Through the Fylde and Wyre DAA, I link with the MAC memory assessment centre in Bispham and the research department at Lancaster University. I am also attending DAA Leads meetings which include representatives from across the North West and provide an opportunity to network with other Local Authority representatives and DAA Leads

It would be very helpful if Elected Members could find out what other, if any, community based activities are taking place in their Wards which would be suitable for people with dementia and their carers to attend, so that the Council could promote this through their website and social media

Michele Scott  
Care & Repair Manager

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Report of:	Meeting	Date	Item No.
Marianne Hesketh, Service Director Performance and Innovation	Overview and Scrutiny Committee	9 October 2017	5

**Overview and Scrutiny Work Programme 2017/18 – update report**

**1. Recommendations**

1.1 That the report be noted.

**2. Current and completed work**

**2.1 Waste and recycling collection services task group**

The report of the Waste and Recycling Collection Services task group will be considered by the Cabinet on 18 October 2017.

**2.2 Life in Wyre Resident Survey task group**

The Life in Wyre Resident Survey task group has met three times to date, most recently with a representative of the Fylde and Wyre Clinical Commissioning Group to discuss the CCG’s dedicated section of the survey.

A further meeting, originally scheduled to take place on Thursday 21 September, was postponed. It was rearranged for Thursday 5 October. The task group is close to reaching the point at which it can discuss emerging conclusions and recommendations.

**2.3 Digital transformation task group**

This task group held its first meeting on Wednesday 20 September. The group will focus its attention on the proposed introduction and implementation of a new committee management system and how this can support paperless committee meetings, the like of which has been introduced in a large number of local authorities across the country. The task group proposes to look at the costs and benefits of two systems, examples of which can be viewed at neighbouring councils. Members will

visit neighbouring councils to see the systems in action and to speak to their councillor colleagues about their experiences of the implementation.

The task group is aware that officers are carrying out a similar review in parallel to their own, and are developing a business case, and will ensure that the two pieces of work are complementary. The scrutiny review will provide added value about the councillor/user perspective.

### **3. Future task group work**

- 3.1** The task group looking at how the council engages with children and young people will hold its first meeting on Tuesday 10 October. Eight councillors have expressed an interest in taking part in the review.
- 3.2** Further proposals for committee agenda items or for task group review topics are invited from councillors at any time.

Report Author	Telephone No.	Email	Date
Peter Foulsham, Scrutiny Officer	01253 887606	<a href="mailto:peter.foulsham@wyre.gov.uk">peter.foulsham@wyre.gov.uk</a>	27 September 2017

## **APPENDICES**

Appendix 1 Overview and Scrutiny Committee Work Programme 2017/18

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**OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2017/18****Committee Meetings**

(All meetings are held on Mondays starting at 6pm in committee room 2)

Recent amendments are in red

Date	Planned Committee agenda items
<b>2017</b>	
19 June	<ul style="list-style-type: none"> <li>i. Election of Chairman</li> <li>ii. Election of Vice Chairman</li> <li>iii. Business Plan – Quarterly Performance Statement</li> <li>iv. Local Plan update report</li> <li>v. O&amp;S Work Programme 2017/18 - planning</li> </ul>
31 July	<ul style="list-style-type: none"> <li>i. Wyre Campaigns Plan – Marianne Hesketh attending.</li> <li>ii. Children and young people – Mark Broadhurst attending.</li> <li>iii. Digital transformation – Marianne Hesketh attending.</li> </ul>
11 September	<ul style="list-style-type: none"> <li>i. Business Plan – Quarterly Performance Statement</li> <li>ii. Clinical Commissioning Groups – update - Dr Tony Naughton and <b>Mark Britton</b> attending.</li> <li>iii. Also to include reference to the implementation of the Clinical Commissioning Groups task group. Cllr Taylor and Mark Broadhurst invited.</li> <li>iv. Waste and recycling collection services task group – draft report. Chairman, Cllr Paul Moon attending.</li> <li>v. Draft scoping document – Engaging with children and young people</li> </ul>
9 October	<ul style="list-style-type: none"> <li>i. Dementia in Wyre – Michele Scott attending.</li> <li>ii. <del>Local Plan update report</del></li> </ul>
6 November	<ul style="list-style-type: none"> <li>i. Proposed fees and charges 2018/19 report – Clare James <b>will attend.</b></li> <li>ii. Capital Programme bids report <b>(if any bids are received).</b></li> <li>iii. <b>Planned property maintenance and investment works extract for 2017/18 and 2018/19. Head of Built Environment, Maria Blundy, will attend.</b></li> <li>iv. Maximising the return from our assets – Marianne Hesketh to be invited.</li> <li>v. Life in Wyre task group – draft report</li> </ul>
11 December	<ul style="list-style-type: none"> <li>i. Business Plan – Quarterly Performance Statement</li> <li>ii. <del>Treasury Management strategy and practice.</del> <b>(To be the subject of a pre-Council presentation in January 2018).</b></li> <li>iii. Cost profiles: benchmarking results 2017/18</li> </ul>

Date	Planned Committee agenda items
<b>2018</b>	
8 January	i. Business Plan 2018/19 – Leader of the Council and Chief Executive to be invited.
5 February	<del>i. Local Plan update report</del>
12 March	i. Business Plan – Quarterly Performance Statement ii. Wyre Community Safety Partnership – annual scrutiny review
16 April	i. Review of task group recommendations – Food hygiene ii. Review of task group recommendations – Domestic abuse

### Scrutiny task group reviews

Date	Format	Topic
March – July 2017	Task group – <del>completed.</del>	Waste and recycling collection services
May – Sept 2017	Task group - ongoing	Life in Wyre resident survey
<del>Started on</del> Wednesday 20 September 2017	Task group - ongoing	Digital transformation
To start in October 2017	Proposed task group	Engaging with children and young people
To start in January 2018	Proposed task group	Maximising the return from our assets